



## Community Education Intern

**Company:** Dalhousie University, Faculty of Agriculture

**Reports to:** Community Education Manager

**Hours:** 37.5hr/week; Monday-Friday, 8:30 a.m. to 4:30p.m.

**Duration:** Monday, June 5<sup>th</sup>, 2023 - Friday, July 28<sup>th</sup>, 2023 (8 weeks)

### Duties

The Community Education Intern will work with the Community Education Manager to develop and deliver educational programming to a series of target audiences over the course of the spring/summer.

Tasks & responsibilities include, but are not limited to:

- Develop hands-on science and agriculture-related learning activities for youth, that can be used for groups visiting campus, visits to summer camps, field days, etc.
- Work with each academic department on campus (Department of Engineering, Department of Business & Social Sciences, Department of Plant, Food & Environmental Sciences, and Department of Animal Science & Aquaculture) to identify potential activities and collaborators for above-mentioned programming.
- Work with the Indigenous Student Advisor to develop and deliver educational, science-based programming for youth of Nova Scotian First Nations communities.
- Plan science and agriculture-based activities for and host youth groups from visiting schools and summer camps
- Work with other groups on campus with a community focus as part of their mandates to identify and share audiences
- Catalog resources for more efficient planning going forward.
- Help plan for and staff public-facing events that fall within the spring/summer calendar, including GWYP:SEAT- African Nova Scotian Student Event, Awtiket- Ingenious Student Event, AgZone, Agricultural Campus Community Day (open house-type event), Mini-University Summer Camp and any 4-H events that arise.

### Qualifications

The senior 4-H member must possess these skills or be willing to work on them throughout the placement:

- Eager to learn and work with various departments in the university and industry
- Excellent verbal and written communication skills
- Proficiency in Microsoft Office
- Strong time management
- Cope well under pressure