Food Banks Canada Internship

Organization: Food Banks Canada
Project: Greenhouse Emissions Calculator
Food Banks Canada Lead: Caren Batchelor
Format: Virtual, Onboarding, training, & work will be done remotely, primarily through Zoom
Location: Remote, may reside anywhere in Canada, but will need to be available during 9 am-4 pm ET
Start date: Ideally May 2022, can be flexible to start later
Length of internship: 6 weeks

The details about us (What we do)

Food Banks Canada (FBC) provides national leadership to relieve hunger today and prevent hunger tomorrow in collaboration with the food bank network from coast-to-coast-to-coast. For 40 years, food banks have been dedicated to helping Canadians living with food insecurity. Over 4,500 food banks and community agencies come together to serve our most vulnerable neighbours who, last year – made 1.1 million visits to these organizations in one month alone, according to our *HungerCount* report. Over the past 10 years, as a system we've sourced and shared over 1.4 billion pounds of food and Food Banks Canada shared nearly $168 million in funding to help maximize collective impact and strengthen local capacity – while advocating for reducing the need for food banks. Our vision is clear: create a Canada where no one goes hungry. Visit http://www.foodbankscanada.ca/ to learn more.

The ideal candidate (What you're interested in)

- Understanding of the Microsoft Office suite of programs (Outlook, Excel, Word), Zoom and Workplace (Facebook)
- Experience/skills related to the creation of apps and/or websites would be an asset
- Comfortable gathering and/or analyzing basic qualitative/quantitative data an asset
- Marketing, design and/or Photoshop skills are a benefit
- Creative individual who thinks outside of the box
- Passion for reducing environmental impact caused by food waste
- Interested in decreasing national food insecurity
- Background within a food related business, for example: food bank, food retailer, restaurant, farm, greenhouse, etc.

The role (What you'll be doing)

The creation of a GHC (Greenhouse Emissions Calculations) tool, for use by FBC and the network of food banks across Canada.

- This tool will allow users to measure the impact that food donations have on emissions.
- The metrics from this tool will be used to thank donors, assist donors in achieving their environmental or SDG goals sdgs.un.org/goals, educate prospective donors and the public, and to acquire new donors.

- Work may include (but not limited to):
  - Researching other GHG calculators & connecting with their creators
  - Finding applicable data to assist in building the tool
  - Draft a timeline & budget from brainstorm to launch
  - Develop RFP (request for proposals) for app/website companies
  - Work with internal & external contacts to survey and/or gather information
  - Providing regular updates on progress
  - Creative asset creation or drafting releases to food banking network

Other projects could include (but are not limited to):

- Assisting with securing food donations
- Webinar & document creation
- Cold calling and email blasts
- Support for other food-related projects

The benefits (What you'll get)

- Working with a diverse, tight-knit team of people across Canada who feel passionate about tackling hunger
- Potential for flexible working hours
- Treated as a valued and trusted member of the FBC team
- Learning about food insecurity and how it impacts Canadians
- Understanding the flow of food from farm to table, from manufacturer to retailer and the eligibility for donation
- An opportunity to wear 'multiple hats', with the potential to see a project from brainstorm to launch
- Making a positive impact on food insecurity in Canada
- Having a hand in decreasing CO_2 emissions in a unique way
- Leadership and coaching
- Skill development in these areas:
  - Donor stewardship
  - Food safety and acquisition
  - Collaboration
  - Project management
  - Creative writing

Other (What else do you need to know?)

- A computer can be provided if needed
- Casual dress code