



# Youth Service Leader Job Description

## Apply now and put your hands to larger service

**Position:** Youth Service Leader  
**Reports To:** Community Service Coordinator, 4-H Canada

### **Purpose:**

Youth Service Leaders are ambassadors and role models for the Hands to Larger Service program. Through this program, 26 amazing Youth Service Leaders (YSLs) will be selected to work in partnership with an assigned 4-H Club to Club Exchange group to co-create impactful community service projects in communities across Canada.

YSLs will coordinate and implement the projects, mentor younger 4-H members, and promote the value of service learning and volunteerism.

### **Your responsibilities as a Youth Service Leader:**

- Facilitate a brainstorming session with the assigned Club to Club Exchange group to determine the community service project
- Attend a 5-day training session (late April, early May 2020 in Ontario)
- Participate fully in all training, meetings and check-in calls
- Collaborate with your co-YSL (the YSL assigned to the twin 4-H club in your Club to Club Exchange) to share experiences and best practices
- Reach out and build relationships with potential community partners
- Schedule and lead meetings and calls with Club to Club participants, group leaders and community partners as needed
- Develop and maintain a budget
- Coordinate all logistics, equipment and materials required for the delivery of the project
- Be on site during the delivery of the project and implement all related activities
- Track progress and collect data required for reporting and evaluating the impact of the program
- Promote the project widely among 4-H networks
- Conduct follow-up activities after project delivery and assist with reporting
- Follow the Canada Service Corps guiding principles and uphold the 4-H Canada Code of Conduct throughout the project
- Represent 4-H Canada in a positive light

**Your time commitment:** Total of 120 to 160 hours over 8 months

**January 2020: 5 hours**

- Get matched and connected with a Club to Club group and another YSL
- Attend the Hands to Larger Service Introduction call
- Complete pre-program survey

**February 2020: 5 hours**

- Attend the monthly group call

**March 2020: 15 hours**

- Brainstorm community service project ideas with matched club
- Begin planning and coordinating with Club to Club groups



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- Start outreach activities with community organizations and partners
- Attend monthly group call

### April 2020: 60 hours

- Confirm community service project
- Work on plan for community service project with club
- Attend a 5-day training in Ontario

### May 2020: 10 hours

- Continue to plan community service project
- Attend the monthly group call

### June 2020: 10 hours

- Finalize logistics and set-up of community service project
- Attend the monthly group call

### July and August 2020: 20 hours

- Travel to oversee two community service projects (yours and your co-YSL's)
- Participate in two community service projects (8 hours each)
- Attend a group debrief

### September 2020: 10 hours

- Follow up with your Club to Club group
- Promote micro grant and other service activities
- Complete post-project survey
- Submit final report to 4-H Canada

### Your qualifications:

- You are 18 to 25 years of age as of May 1, 2020
- You are a current 4-H member, provincial 4-H Ambassador or recent 4-H alumni
- You have previous volunteer and/or service learning experience
- You are an outgoing people-person with strong leadership skills
- You are organized and can meet deadlines
- You are comfortable with, and able to, travel independently to attend trainings and be on site for the delivery of two community service projects
- You are passionate about 4-H, being engaged in your community, volunteerism, and working in partnership with youth, 4-H leaders and community members

### Through this opportunity you will:

- Travel to and experience new parts of Canada
- Develop leadership skills along with tons of other employable skills
- Develop a professional network
- Get certified in CPR and First Aid
- Get trained in service learning, community engagement, project management and volunteerism
- Meet other 4-H'ers across Canada

**Apply online:** Applications open September 3, 2019 at [apply.4-h-canada.ca](http://apply.4-h-canada.ca)

**Applications close** December 29, 2019 at 11:59 PM ET.

*The Hands to Larger Service Program is funded by the Government of Canada under the [Canada Service Corps](#).*



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*In the case where adequate funding is not achieved, the Hands to Larger Service program is subject to cancellation.*