



960 Carling Avenue, Building 106  
Ottawa, ON K1A 0C6

## 4-H Canada Resolutions Process 2025

Resolutions are one vehicle that 4-H Canada members can utilize to express their opinion on a specific issue or issues relevant to 4-H in Canada. Resolutions are to be of a governance nature and are intended to put forward proposed changes to bylaws or recommend actions to be taken by the Board of Directors, that are in the spirit of advancing the 4-H movement in Canada.

The 4-H Canada Board of Directors will give careful consideration to all resolutions. 4-H Canada has a responsibility to the national 4-H program as a whole and, on occasion, may not support a resolution due to specific concerns (e.g. the resolution is operational in nature). 4-H Canada members will receive notification once a final decision has been made on all resolutions.

**Resolutions must be submitted by April 30, 2025, at 4:00 p.m. (EDT).** All resolutions received by that date will be reviewed by the Board Development Committee in consideration of healthy, positive and strategic discussion at the **Annual General Meeting on July 16, 2025**

If a resolution is selected for discussion at the 4-H Canada AGM, it is intended to specifically solicit fulsome, positive discussion that is strategic in nature, with recommendations intended to support 4-H Canada's success in the achievement of its strategic objectives.

**Deadline:** Received via email no later than 4:00 p.m. (EDT) April 30, 2025

**Submit resolutions to:** 4-H Canada  
[governance@4-h-canada.ca](mailto:governance@4-h-canada.ca)

**Inquiries can be directed to:** Hugh Maynard, Interim CEO  
[hmaynard@4-h-canada.ca](mailto:hmaynard@4-h-canada.ca)

Please note that incomplete resolutions or those not received by the deadline will not be reviewed by the committee.

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### Guidelines for Writing Resolutions

The resolution:

- Must be submitted by a 4-H Canada member.
- Must state the mover and seconder.
- Should include relevant background information, or a position paper, to ensure that it receives prompt and effective consideration. Relevant background information should include:
  - i. The source or originator of the resolutions;
  - ii. Background information such as newspaper clippings, relevant legislation or policy and examples where available;
  - iii. Any recommended actions to be taken;
  - iv. A statement of action expected from 4-H Canada; and
  - v. How the resolution might positively impact the 4-H movement in Canada.
- Must be accompanied by contact information of the primary contact person for correspondence.

Resolutions submitted to 4-H Canada will not be reviewed that:

- Are a forum for airing grievances.
- Address specific persons or personalities.
- Address issues that can be better dealt with at the provincial 4-H or staff level.

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### **4-H Canada Annual General Meeting**

The 4-H Canada Board Development Committee will be given the following responsibilities:

1. Review submissions for clarity and to determine whether appropriate for consideration by the 4-H Canada Board of Directors.
2. Return resolutions to members where additional information or clarification is required/ necessary, as well as those deemed inappropriate because of issues over which 4-H Canada has no control. The committee will individually discuss these issues with the submitting member representative(s).
3. Circulate all resolutions to members and the Board of Directors in advance of the Annual General Meeting, notifying them that these resolutions will be considered at the upcoming Annual General Meeting.
4. Oversee the resolutions process at the 4-H Canada Annual General Meeting.
5. Provide follow-up as necessary to the process at the Board and notify all members after a final decision has been made on all resolutions.

**Learn To Do By Doing**